



#### **Continuing Education Accreditation – Emergency Medical Services**

This continuing education activity is approved by the American Heart Association, an organization accredited by the Commission on Accreditation of Pre-Hospital Continuing Education (CAPCE), for 3.00 Advanced CEHs, activity number 23-AMHA-F4-0044.

By claiming CAPCE credit, the claimant acknowledges the following: I understand that the American Heart Association as a requirement of CAPCE accreditation will submit a record of my course completions to the CAPCE AMS. I further understand that my course completion records may be accessed by or shared with such regulators as state EMS offices, training officers, and NREMT on a password-protected, need-to-know basis. In addition, I understand that I may review my record of CAPCE-accredited course completions by contacting CAPCE.

# **Onsite check out @UMBC**

## **Information Sheet**

- 1. Part 1 is completed online using a personalized access link issued by the American Heart Association via UMBC. This email will be sent via email (do NOT purchase anything additional).**
- 2. You will need to complete Part I of the course and submit your Certificate of Completion of Part I HARD COPY on the day of your course. (you must BRING a copy – electronic versions are not acceptable)**
- 3. FAILURE TO PROVIDE THE COMPLETION CERTIFICATE WILL PROHIBIT YOU FROM COMPLETING THE LIVE PORTION OF THE CLASS.**
- 4. Successful completion of this CE activity includes the following:**
  - ✓ **Complete the online program.**
  - ✓ **Print Certificate of Completion of Part 1 and submit to UMBC.**
  - ✓ **Complete skills check out at UMBC.**
  - ✓ **Complete the course evaluation form.**
  - ✓ **Claim your CE hours on the AHA HeartCode site.**
- 5. After successful completion of the items above, UMBC will process the course roster and issue an electronic course card. Approximately four (4) business days after the course conclusion, this card will be emailed to the address provided on the registration form.**

**The on-site check out is for skills testing only. You must come prepared. This is for BOTH Provider and Renewal.**